



Phillips Community College of the University of Arkansas is seeking qualified applicants for the following part-time position on the DeWitt Campus. This is a temporary, 20 hour week position.

## **Maintenance Assistant DeWitt Campus C108**

### **Essential Job Duties:**

- Maintenance work to include grounds maintenance by mowing, edging, weeding, and trimming lawns and bushes,
- Replace/maintain equipment and supplies as needed;
- Cleaning and maintenance of the external facilities;
- Collects and removes trash from lawn;
- Operates light to medium lawn equipment;
- Maintains equipment by oiling, greasing, sharpening blades, and performing other minor repairs;
- Occasional work in inclement weather is required; and
- Other related duties as assigned.

**Qualifications:** Must be able to follow written and oral instructions, able to lift at least 50 lbs., able to perform manual labor; and able to perform grounds keeping duties to include the operation and routine maintenance care of various types of grounds keeping tools and equipment. High school diploma or GED and experience in comparable setting are required. Valid Arkansas driver's license is also required.

Review of applications will begin immediately and will continue until filled. To request an application, visit [www.pccua.edu](http://www.pccua.edu) or email [ejames@pccua.edu](mailto:ejames@pccua.edu) or call (870) 338-6474, extension 1271.

***PCCUA is an Equal Opportunity/Affirmative Action Employer***

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