

Phillips Community College of the University of Arkansas is seeking qualified applicants for the following position on the Stuttgart and DeWitt Campuses. This job posting is for a full-time, 9-month position.

Developmental Education Reading & Writing Instructor Stuttgart and DeWitt Campuses

Essential Job Duties:

- Provide quality instruction in developmental level courses in reading and writing; possibly provide instruction in student success courses as needed;
- Maintain expertise in current teaching methodologies and curricula and develop instructional materials and techniques to meet the changing needs of students;
- Consult with students during regularly scheduled office and as needed;
- Assist in curriculum assessment, revisions and new course development;
- Participate in the development and/or selection of course materials, equipment, and technology that will enhance the offerings of the department;
- Participate as a member of department, campus, and college committees; and
- Perform other professional duties as required.

Knowledge, Skills and Abilities:

Subject matter preparation:

- Successful experience in teaching or evidence of preparation to teach the full range of developmental reading and writing courses to prepare students for transfer level courses.
- Knowledge of reading and composition theory and research, as well as a strong command of English grammar.

Evidence of outstanding ability as an instructor:

- Ability to motivate students from a broad spectrum of academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds.
- Ability to use teaching methods that emphasize cooperation and collaboration and that engage students actively in their studies, encouraging them to become effective readers and writers, critical thinkers, and independent learners.
- Ability to organize and explain materials in ways appropriate to students with differing abilities, levels of preparation, and cultural experiences.
- Ability to consistently and appropriately monitor and assess students' progress and provide feedback.
- Commitment to creative use of technology in teaching and learning in environments.
- Commitment to ongoing professional development, including the ability to evaluate and modify one's own pedagogy and to share insights in the spirit of collaboration.
- Ability to conduct effective essay conferences with individual students in a writing center setting.
- Enthusiasm for, understanding of, and commitment to the role and purpose of the community college.

Evidence of effectiveness as a colleague:

- Ability and desire to work collaboratively with faculty and staff to enhance instruction, curriculum, student learning support, and student success.
- Commitment to working with faculty as well as administrative and classified staff in a spirit of collegiality.
- Commitment to the professional responsibility of serving on participatory committees.

Qualifications: Master's degree in an appropriate educational field (special education, developmental reading and writing, English or reading instruction). Applicants with full-time teaching experience, especially on the community college level will be given preference.

Review of applications will begin immediately and will continue until filled. To request an application, visit www.pccua.edu or email ejames@pccua.edu or call (870) 338-6474, extension 1271.

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