



OFF CAMPUS TRANSCRIPT

Please send an official copy of my transcript to:

Phillips Community College of the University of Arkansas
Office of Admissions
PO Box 785
Helena, AR 72342
(870) 338-6474
(870) 338-7542 (fax)

Name:

First

Middle

Last

Date attended: _____

(Semester)

(Year)

Date of birth: _____

Social Security number: _____ - _____ - _____

Check if a transcript is to be sent to self.

TRANSCRIPTS SHOULD BE SENT AFTER FINAL GRADES ARE RECORDED.

Signature

Address

City

State

Zip

NOTE TO STUDENT: Most college and universities require advance payment for transcripts. Contact them for appropriate amount and attach payment to this request.

NOTE: OFFICIAL transcripts are required for admissions to Phillips Community College of the University of Arkansas. The transcript goes from the sending institution on to PCC/UA and does NOT pass through the Student's hands.

NOTE: OFFICIAL transcripts are required from each institution attended, regardless if the credits appear on another school's transcript