

Memorandum of Understanding

**Board of Trustees of the University of Arkansas acting for and on behalf of the
University of Arkansas - Fort Smith**

And

Phillips Community College of the University of Arkansas

Article I Introduction

This Memorandum of Understanding (Agreement), effective July 1, 2022, is by and between the Board of Trustees of the University of Arkansas acting for and on behalf of the University of Arkansas - Fort Smith (UAFS) and Phillips Community College of the University of Arkansas (PCCUA).

Article II General Purpose

The purpose of this Agreement and the intent of the parties are to set forth and establish procedures for offering of degree programs by UAFS in collaboration with PCCUA.

The parties agree that UAFS will offer the following programs online:

- Bachelor of Science in Organizational Leadership – Appendix A
- Bachelor of Science in Biology – Appendix B
- Bachelor of Science in Chemistry with a Concentration in Biochemistry – Appendix C
- Bachelor of Science in Mathematics – Appendix D
- Bachelor of Science in Criminal Justice – Appendix E
- Bachelor of Business Administration – Appendix F

This agreement will provide PCCUA students pursuing the degree programs with a seamless transition toward the completion of the corresponding UAFS degree. These degree programs may be completed fully online or students may attend courses on the UAFS campus. UAFS and PCCUA share a commitment to increasing student access to and success in higher education through this Agreement.

Additionally, a Reverse Transfer Agreement is set forth in Appendix G to promote a seamless transfer process for students to complete their bachelor's degree through UAFS while assisting PCCUA in awarding the associate's degree. The Reverse Transfer Agreement will provide PCCUA academic data for their students attending UAFS.

The parties agree that additional degree programs may be added if agreed upon, and will be set forth in additional exhibits attached to this Agreement. All programs will adhere to the principles of the Agreement.

Article III Courses and Degree Program

The degree programs, as well as any other courses or programs offered by UAFS with PCCUA, will use the same admission and progression requirements and the same course requirements as stated in the appropriate UAFS Undergraduate Academic Catalog. Academic guidance for any degree program will be provided as outlined in this Agreement.

Prospective degree students will be provided complete information concerning the academic preparation required for enrollment in and completion of the degree program. Representatives from both institutions will have input into all decisions that directly impact the degree program.

Article IV Supervision of Degree Program

The UAFS academic programs offered with PCCUA will be under the supervision of the Provost and Vice Chancellor for Academic Affairs and the College Dean. Students must meet the degree requirements prescribed in the appropriate UAFS Undergraduate Academic Catalog. The maximum number of hours transferable to the bachelor's degree of this MOU is 75 hours of 1000-2000 lower-level courses as designated on each degree plan; the number of upper-level transferable hours will vary by college and degree program. Students must adhere to the policies and procedures specified in the UAFS Student Handbook and the appropriate UAFS Undergraduate Academic Catalog. The Provost and Vice Chancellor for Academic Affairs and the College Dean will review the degree programs each year.

A representative of UAFS will be assigned to PCCUA to provide information and advising of students for the UAFS degree program.

Article V Operation of Program

- A. It is the intent of this Agreement that PCCUA students complete all courses required for the associate degree at PCCUA before entering into the bachelor's programs at UAFS.
- B. Students must be officially admitted to UAFS meeting all admission requirements, including submission of official transcripts, to enroll in courses offered by UAFS.
- C. Once admitted to UAFS, students will be advised throughout their degree program by a UAFS advisor.
- D. Registration for courses will be processed through the UAFS Web-registration system or with a UAFS advisor. Students may pay tuition and fees online by electronic check or credit card through MyUAFS. Students may also contact the UAFS Cashier's Office at 479-788-7060 to pay by credit card.
- E. All student withdrawals and course additions will be processed through the UAFS Records Office and will adhere to UAFS policies. The UAFS Business Office will issue applicable refunds per UAFS policy.
- F. The UAFS Registrar will issue official transcripts for all UAFS courses.

- G. All books and course supplies will be listed in UAFS course syllabi. Students may obtain books and supplies through the UAFS bookstore or through alternative sources.
- H. PCCUA will make library resources, computer resources, and proctoring services available to students enrolled in UAFS degree programs through this Agreement.
- I. UAFS and PCCUA will work together to provide program information.

Article VI Financial Arrangements

- A. The UAFS Business Office will manage all financial transactions related to this Agreement.
- B. Students enrolled in courses offered by UAFS will pay all tuition and fees set forth by the UA System Board of Trustees. The UA System Board of Trustees may adjust tuition and fee charges from year to year, as it deems necessary.
- C. The Financial Aid Office at UAFS will serve as the initial contact for students seeking financial assistance (Pell, Arkansas Challenge, FAFSA, etc.). Transfer students have the opportunity to compete for select transfer scholarships, if qualified.
- D. For students on financial aid, the UAFS Financial Aid Office will disburse financial aid for the semester in which the qualified student is concurrently enrolled at both institutions per the UAFS Consortium Agreement for Financial Aid. Financial aid will be disbursed to the student's account after the 11th class day. First-time loan borrowers will not receive a loan disbursement until after the 30-day waiting period. When financial aid is disbursed, UAFS will keep the amount owed to UAFS, and will send any remaining balance to the student. It is the student's responsibility to make payment arrangements with PCCUA as needed.
- E. UAFS-PCCUA students will pay a PCCUA technology fee equivalent to the fee paid by PCCUA students. This fee covers services of the library, computer resources and proctoring services.

Article VII Meeting Facilities and Testing Services

- A. Every effort will be made by PCCUA to provide a location for the UAFS representative when on the PCCUA campus to promote or work with students in the degree program.
- B. PCCUA will provide proctoring services free of charge for students enrolled in UAFS programs through this Agreement when live proctors are required. UAFS uses a combination of remote proctoring and live proctoring through Examity. The UAFS faculty agrees to ensure that all proctored test information and materials are provided for the proctoring services in a timely manner.

Article VIII Liability

Pursuant to Article 12 § 12 of the Arkansas Constitution, UAFS may not enter into a covenant or agreement to hold a party harmless or to indemnify a party from prospective

damages. The parties are responsible for their own negligent conduct and that of their respective officers, employees, agents and designated representatives acting within the official scope of their positions.

Article IX
Governing Law and Venue

The laws of the State of Arkansas govern this Agreement. The place of execution and venue governing the Agreement is Pulaski County, Arkansas. All matter relating to the validity, construction, interpretation and enforcement of the Agreement shall be determined in Pulaski County, Arkansas.

Article X
Sovereign Immunity

UAFS is an instrumentality of the State of Arkansas and is entitled to sovereign immunity. The parties agree that all claims, demands or actions of loss, expense, damage, liability or other relief, either at law or in equity, for actual or alleged personal injuries or property damage arising out of or related to the Agreement by UAFS or its officers, employees, agents or designated representatives acting within the official scope of their position, must be brought before the Claims Commission of the State of Arkansas. With respect to such claims, demands or actions, UAFS agrees that; (a) it will cooperate with PCCUA in the defense of any claim, demand or action brought against PCCUA seeking the foregoing loss, expense, damage, liability or other relief; (b) it will in good faith cooperate with PCCUA should PCCUA present any claim, demand or action of the foregoing nature against UAFS to the Claims Commission of the State of Arkansas; (c) it will not take any action to frustrate or delay the prompt hearing on claims of the foregoing nature by the said Claims Commission and will make reasonable efforts to expedite said hearing. The obligations of the paragraph shall survive the expiration or termination of the Agreement. Nothing in the Agreement between the PCCUA and UAFS shall be construed as a waiver of UAFS's sovereign immunity or UAFS'S right to assert in good faith all claims and defenses available to it in any proceedings.

Article XI
Attorney's Fees

Neither party shall be liable in the other for any payment or attorneys' fees or costs on any claim, demand or action related to or regarding the validity, construction, interpretation, breach or enforcement of the Agreement.

Article XII
Notice

Notice to UAFS required or permitted by the Agreement shall be effective upon receipt. In addition to any notice provisions specified in the Agreement, all notices, requests and other communications required or permitted to be sent under the Agreement, including any notice of demand, claim or breach against UAFS, shall be in writing and shall be delivered personally; or

by facsimile (provided such delivery is confirmed); by overnight courier service; or by United States certified mail, postage paid, return receipt requested, to the following address set forth below:

University of Arkansas System
Attn: Office of General Counsel
2404 North University Avenue
Little Rock, Arkansas 72207-3608
Fax: 501-686-2517

Article XIII
Confidential or Proprietary Information

To the extent any provision in the Agreement restricts dissemination of confidential or proprietary information by UAFS, it shall not be construed to prohibit disclosure of such information to comply with a request by valid subpoena, court order or other applicable law.

Article XIV
Confidentiality of Student Education Records

To the extent that Parties (UAFS and PCCUA) shall have access to, store, and receive education records and financial information, the Parties agree to abide by the limitations on use and re-disclosure of such records set forth in the Family Educational Rights and Privacy Act (FERPA). The Parties agree to hold student record information in strict confidence and shall not use or disclose such information as required by law. Parties agree not to use the information for any purpose other than the purpose for which the disclosure was made.

Article XIV
Non-Discrimination

Parties agree to adhere to any and all applicable Federal and State laws, including laws pertaining to non-discrimination. In particular, consistent with the provisions of Act 954 of 1977, as amended and codified at Ark. Code Ann. § 25-17-101, the Parties agree as follows: (a) the Parties will not discriminate against any employee or applicant for employment because of race, sex, color, age, religion, handicap or national origin; (b) in all solicitations or advertisements for employees, the Parties will state that all qualified applicants will receive consideration without regard to race color, sex, age, religion, handicap or national origin; (c) failure of the Parties to comply with the stature, the rules and regulations promulgated thereunder and this non-discrimination clause shall be deemed a breach of contract and this contract may be canceled, terminated or suspended in the whole or in part; (d) the Parties will include the provisions or items (a) through (c) in every subcontract so that such provisions will be binding upon such subcontractor or vendor.

Article XV
Implementation or Termination

This Agreement will become effective in summer 2022. To the extent any prior agreements, negotiations, representations or any provision of prior Agreements contradicts or otherwise conflict with the terms or conditions of this Agreement, such provisions are canceled, superseded and revoked. The Agreement shall not be otherwise altered or amended other than an agreement in writing signed by the parties hereto.

The approved degree programs of this Agreement are outlined in the attached Exhibits. The student's degree program requirements will be those specified on the signed degree plan when the student declares the major. Current degree plans will be provided yearly for this Agreement.

Should either institution decide to terminate this Agreement, or any program conducted under this Agreement, it shall notify the other of the decision to terminate in writing. This written notice shall be sent at least 60 calendar days prior to the beginning of the upcoming semester so as to minimize any negative effects on students enrolled in the program. Any termination will ensure that completion plans are implemented for students enrolled in any program, ensuring that they will be able to complete the degree program then in effect.

Article XVI
Official Signatures

We agree to the above conditions and indicate by our signatures our commitment to provide quality academic programs for students in the PCCUA Service Area.

Board of Trustees of the University of Arkansas
acting for and on behalf of the
University of Arkansas - Fort Smith

Phillips Community College of the
University of Arkansas

Terisa C. Riley, Ph.D. (Date)
Chancellor
University of Arkansas - Fort Smith

G. Keith Pinchback, Ed.D. (Date)
Chancellor
PCCUA

Appendix A

Bachelor of Science in Organizational Leadership (BSOL)
University of Arkansas-Fort Smith
In Partnership with Phillips Community College of the University of Arkansas

Phillips Community College of the University of Arkansas (PCCUA) students interested in earning a Bachelor of Science in Organizational Leadership (BSOL) degree from the University of Arkansas – Fort Smith (UAFS) may complete the first two years (lower division coursework) of the bachelor degree requirements at PCCUA by completing an Associate of Arts or Associate of Science in programs approved by PCCUA. Completed PCCUA courses will be accepted by UAFS and applied to the BSOL degree requirements according to the UAFS Undergraduate Academic Catalog. UAFS will offer the remaining BSOL degree requirements through online courses. Per the partnership agreement, UAFS will transfer 75 hours of lower division coursework for the BSOL.

Print Name: _____ Student ID _____
 Major Code: 0201, Catalog Year 2022-2023

PCCUA A.A. AND A.S. PROGRAM HOURS TO TRANSFER TO UAFS BSOL DEGREE <i>[UAFS course numbers are italicized in brackets.]</i>			
Pre-Program Requirements:			
Hours	Courses	Notes	Grade
6	English [<i>English Composition requirement</i>] EH 113 Composition I [<i>ENGL 1203</i>] EH 123 Composition II [<i>ENGL 1213</i>]	1	
3	SP 243 Fundamentals of Speech [<i>SPCH 1203-Speech requirement</i>]	1	
6	Mathematics [<i>Mathematics requirement</i>] MS 123 College Algebra [<i>MATH 1403</i>] Select one additional math with College Algebra as a prerequisite	1	
8	Science [<i>Lab Science requirement</i>] Select two lab sciences from the General Education requirements.	1	
3	Fine Arts [<i>Fine Arts requirement</i>] Select a Fine Arts or Music Appreciation from the General Education requirements.	1	
3	Humanities [<i>Humanities requirement</i>] Select a literature or philosophy from the General Education requirements.	1	
3	History/Government [<i>History/Government requirement</i>] Select one course from the following: HY 213 U.S. History I [<i>HIST 2753</i>] HY 223 U.S. History II [<i>HIST 2763</i>] PLS 213 American Federal Government [<i>POLS 2753</i>]	1	
6	Social Sciences [<i>Social Sciences requirements</i>] PSY 213 General Psychology [<i>PSYC 1163</i>] Select one additional Social Science from the General Education requirements.	1	
37	Lower-level Electives	3	
Total Hours: 75 Maximum lower-level (1000-2000) hours transferable to the BSOL Degree.			

REQUIREMENTS AFTER ADMISSION INTO THE BSOL DEGREE PROGRAM							
Junior Year - Fall Semester 12 Hours				Junior Year - Spring Semester 12 Hours			
Hours	Courses	Notes	Grade	Hours	Courses	Notes	Grade
3	LEAD 3603 Foundations of Organizational Leadership	2		3	LEAD 3623 Professional Communication	2	
3	LEAD 3133 Organization Ethics	2		3	LEAD 3643 Group Dynamics	2	
3	RHET 3603 Writing for the Workplace	2		3	LEAD 3633 Leadership Theory	2	
3	PRFS 4133 Project Management	2		3	PSYC 3133 Social Psychology	2	
Senior Year - Fall Semester 12 Hours				Senior Year - Spring Semester 9 Hours			
Hours	Courses	Notes	Grade	Hours	Courses	Notes	Grade
3	LEAD 4673 Global Complexities	2		3	LEAD 4693 Dimension of Lead Cap-Stone	2	
3	LEAD 4403 Non-Profit Organizations	2		3	LEAD 3683 Leadership Systems	2	
6	Upper-level elective	4		3	Upper-level elective	4	
Total Hours: 120 At least 40 hours must be upper level courses.							
NOTES							
1: General Education Core Requirements, see Graduation Requirements section of UAFS Undergraduate Academic Catalog OR follow the PCCUA General Education requirements. Mathematics stipulation: mathematics - must take six hours of mathematics to include College Algebra and one additional math course with College Algebra as a prerequisite; social sciences- General Psychology is required and one additional course.							
2: These courses are used to determine major courses in residency, see Graduation Requirements section of the UAFS Undergraduate Academic Catalog.							
3: Lower-level Electives 37 hours. 1000 and 2000 level elective courses earned as part of the associate degree. (Excluding Intermediate Algebra.)							
4. Upper-level (3000-4000) electives, 9 hours. Consult with advisor. Select to ensure completion of 40 upper-level hours required for graduation.							
Note: Prior to graduation students must demonstrate competency in financial literacy by satisfactory completion of FIN 1521 Personal Finance Applications (or an approved substitution) with a grade of "C" or better, or by a score of 70% or more on a challenge exam for FIN 1521.							

ACTS Transfer Course Information

The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment of the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Courses." See ACTS - Arkansas Course Transfer System acts.adhe.edu/studenttransfer.aspx for specific course information. See Acceptance of Transfer Credits section of the UAFS Undergraduate Academic Catalog for a complete list of transfer provisions.

Student Degree Program Requirements

A student's degree program requirements are those specified in the catalog in effect at the time of declaration of program major. Students must meet the above program requirements and the graduation requirements as indicated by institutional and college policy. The program can be changed only with the approval of the official advisor. If original courses are eliminated, students may be required to meet new curriculum requirements in the degree program. If students are not enrolled for two or more consecutive terms (excluding summer terms), they must reenter under the program requirements of the current catalog. Students are responsible for understanding program requirements and changes. This document is not official until signed and dated by both the student and an authorized university representative.

Student Signature _____

Date _____

Advisor Signature _____

Date _____

Appendix B

**Bachelor of Science in Biology
University of Arkansas-Fort Smith
In Partnership with Phillips Community College of the University of Arkansas**

Phillips Community College of the University of Arkansas (PCCUA) students interested in earning a Bachelor of Science in Biology degree from the University of Arkansas – Fort Smith (UAFS) may complete the first two years (lower division coursework) of the bachelor degree requirements at PCCUA by completing an Associate of Science: Biology. Completed PCCUA courses will be accepted by UAFS and applied to the Bachelor of Science in Biology degree requirements according to the UAFS Undergraduate Academic Catalog. Per the partnership agreement, UAFS will transfer 66-70 hours of lower division coursework for the Bachelor of Science in Biology.

Print Name: _____ Student ID _____
Major Code: 3006, Catalog Year 2022-2023

PCCUA A.S. BIOLOGY PROGRAM HOURS TO TRANSFER TO UAFS BS BIOLOGY DEGREE <i>[UAFS course numbers are italicized in brackets.]</i>			
Hours	Courses	Notes	Grade
PCCUA AS with an emphasis in Biology (48-52 Hours)			
Group I English and Fine Arts (12 hours)			
6	English [<i>English Composition requirement</i>] EH 113 Composition I [<i>ENGL 1203</i>] EH 123 Composition [<i>ENGL 1213</i>]	1	
3	SP 243 Fundamentals of Speech [<i>SPCH 1203-Speech requirement</i>]	1	
3	Fine Arts [<i>Fine Arts requirement</i>] FA 213 Fine Arts [<i>HUMN 2763</i>] MSC 223 Music Appreciation [<i>MUSI 2763</i>]	1	
Group II Social Sciences (9 Hours)			
3	<i>Select one course from the following [History/Government requirement]:</i> HY 213 U.S. History I [<i>HIST 2753</i>] HY 223 U.S. History II [<i>HIST 2763</i>]	1	
6	<i>Social Sciences [Social Sciences requirements]</i> <u>For Biological Science Concentration:</u> HY 113 History of Western Civilization I or HY 123 History of Western Civilization II (PCCUA requirement) One additional Social Sciences from General Education requirements from a different area. <u>For Biomedical Profession Concentration:</u> PSY 213 General Psychology [<i>PSYC 1163</i>] <i>Select one additional course from the following:</i> ES 213 Principles of Macroeconomics [<i>ECON 2803</i>] ES 223 Principles of Microeconomics [<i>ECON 2813</i>] SY 213 Fundamentals of Sociology [<i>SOCI 2753</i>]	1	
Group III Science and Mathematics (26-30 Hours)			

4	BY 134 General Zoology [BIOL 2703/2701]		
8	CY 114 General Chemistry I [CHEM 1403/1401] CY 124 General Chemistry II [CHEM 1413/1411]	1 & 6	
10	[Select one Physics Sequence requirement]: PS 215 & PS 225 General Physics I and II [PHYS 2803/2811 & PHYS 2823/2831] OR PS 235 and PS 245 Technical Physics I & II [PHYS 2903/2911 & PHYS 2923/2931] Will count for 8 hours requirement and two hours electives.	3,5,6	
4-8	Select based on Concentration for UAFS: <u>Biological Science:</u> BY 144 General Botany [BIOL 2303/2301] <u>Biomedical Professions:</u> BY 154 Anatomy and Physiology I [BIOL 2203/2201] BY 164 Anatomy and Physiology II [BIOL 2213/2211]	4,6	
Group V Computer Technology (3 Hours)			
3	CT 113 Computer Information Systems [sub for ITA 1003]	5	
Additional Lower Level Courses for Transfer to BS in Biology (18 Hours)			
3	MS 253 Math Statistics [STAT 2503]	1	
3	Humanities [Humanities requirement] EH 233 World Literature I [ENGL 2013] EH 243 World Literature II [HU] PHIL 153 Introduction to Philosophy [PHIL 2753]	1	
4	CY 214 Organic Chemistry I [CHEM 2703/2701]	6	
4	CY 224 Organic Chemistry II [CHEM 2713/2711]	6	
4	BY 224 Microbiology and Lab [BIOL 2503/2501]	6	
Total Hours: 68-72 Transferable hours will depend on Concentration selected.			
Additional BS Biology Requirements (48-52 Hours)			
Courses must be taken at UAFS or approved as transfer from another bachelor's degree granting institution. 50% of the major must be completed in residency at UAFS.			
3	BIOL 2003 Introduction to Cell Biology	2 & 6	
1	BIOL 2011 General Biology Lab	2 & 6	
3	BIOL 2013 Introduction to Organismal Biology	2 & 6	
4	BIOL 3803/3801 Genetics/Lab	2 & 6	
1	BIOL 4001 Seminar in Biology	2 & 6	
3	BIOL 4403 Evolutionary Biology	2 & 6	
4	BIOL 4803/4801 Cell and Molecular Biology/Lab	2 & 6	
4	Physiology	2 & 6	

	<i>Select one course from the following:</i> BIOL 3814 Animal Physiology BIOL 3824 Plant Physiology BIOL 3834 Microbial Physiology		
8	Upper-level Biology electives	2 & 6	
3-7	Concentration requirements/additional requirements for concentration selected: <u>Biological Science</u> BIOL 3403/3401 Ecology/Laboratory HIST 3053 History of Modern Science <u>Biomedical Professions</u> CHEM 3403 Biochemistry I	2,6,7	
1	FIN 1521 Personal Finance Applications	9	
13	Additional requirements –	5	
Total Hours 120 At least 40 hours must be upper-level courses.			
NOTES			
1: General Education Core Requirements, see Graduation Requirements section of UAFS Undergraduate Academic Catalog OR follow PCCUA General Education core requirements. Follow requirements with the following stipulations: social sciences-students pursuing the Biomedical Professions Concentration must choose one of the following: General Psychology is recommended and select one course from the following; Sociology, Macroeconomics, or Microeconomics.			
2: These courses are used to determine major courses in residency, see Graduation Requirements section of UAFS Undergraduate Academic Catalog.			
3: Physics Sequence, 8 hours.			
4: Upper-level Biology electives, 8 hours. Consult with advisor.			
5: Additional degree requirements, 18 hours. Consult with faculty advisor. Students choosing Biological Science Concentration will need nine upper-level hours. Students choosing Biomedical Professions Concentration will need 13 upper-level hours. Select courses to ensure completion of 40 upper level hours required for graduation. (Two hours from physics and CT 113 will apply for elective hours from PCCUA)			
6: A grade of “C” or better is required in HIST 3053 and all natural science and mathematics courses taken towards major and concentration requirements.			
7. Concentration requirement, 11 hours. Select and complete the courses within one concentration: Biological Science Concentration: General Botany/Lab, HIST 3053 History of Modern Science, and BIOL 3403/3401 Ecology/Laboratory; or Biomedical Professions Concentration: Anatomy & Physiology I & II [BIOL 2203/2201 and 2213/2211] and CHEM 3403/3401 Biochemistry I			
8. Physiology requirement, 4 hours. Select one of the following courses: BIOL 3814 Animal Physiology OR BIOL 3824 Plant Physiology OR BIOL 3834 Microbial Physiology.			

9. Prior to graduation, students must demonstrate competency in financial literacy by satisfactory completion of FIN 1521 Personal Finance Applications (or approved substitution) with a grade of C or better, or a score of 70% or more on a challenge exam for FIN 1521.

Pre-professional students in biology who complete the above curriculum with either concentration through their junior year and the 35 hour general education core requirements may receive a bachelor of science degree in biology from UAFS after successfully completing the first year of work in an accredited school of medicine, pharmacy, or veterinary medicine. The last 30 hours in-residence requirement will be waived. Students must fulfill all other graduation requirements and complete a graduation application with the STEM advising coordinator before leaving UAFS to begin professional studies. Contact the registrar at records@uafs.edu for more information.

ACTS Transfer Course Information

The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment of the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Courses." See ACTS - Arkansas Course Transfer System acts.adhe.edu/studenttransfer.aspx for specific course information. See Acceptance of Transfer Credits section of the UAFS Undergraduate Academic Catalog for a complete list of transfer provisions.

Student Degree Program Requirements

A student's degree program requirements are those specified in the catalog in effect at the time of declaration of program major. Students must meet the above program requirements and the graduation requirements as indicated by institutional and college policy. The program can be changed only with the approval of the official advisor. If original courses are eliminated, students may be required to meet new curriculum requirements in the degree program. If students are not enrolled for two or more consecutive terms (excluding summer terms), they must reenter under the program requirements of the current catalog. Students are responsible for understanding program requirements and changes. This document is not official until signed and dated by both the student and an authorized university representative.

Student Signature _____ Date _____

Advisor Signature _____ Date _____

Exhibit C

Bachelor of Science in Chemistry with a Concentration in Biochemistry University of Arkansas-Fort Smith In Partnership with Phillips Community College of the University of Arkansas

Phillips Community College of the University of Arkansas (PCCUA) students interested in earning a Bachelor of Science in Chemistry with a Concentration in Biochemistry degree from the University of Arkansas – Fort Smith (UAFS) may complete the first two years (lower division coursework) of the bachelor degree requirements at PCCUA by completing an Associate of Science degree with an emphasis in Chemistry. Completed PCCUA courses will be accepted by UAFS and applied to the Bachelor of Science in Biology degree requirements according to the UAFS Undergraduate Academic Catalog. Per the partnership agreement, UAFS will transfer 67 hours of lower division coursework for the Bachelor of Science in Chemistry with a Concentration in Biochemistry.

Print Name: _____ Student ID _____
 Major Code: 3011, Catalog Year 2022-2023

PCCUA A.S. IN CHEMISTRY PROGRAM HOURS TO TRANSFER TO UAFS BS CHEMISTRY WITH A CONCENTRATION IN BIOCHEMISTRY <i>[UAFS course numbers are italicized in brackets.]</i>			
Hours	Courses	Notes	Grade
PCCUA AS with an emphasis in Chemistry/Pre-Medical (57 Hours)			
Group I English (9 Hours)			
6	English <i>[English Composition requirements]</i> EH 113 Composition I <i>[ENGL 1203]</i> EH 123 Composition II <i>[ENGL 1213]</i>	1	
3	SP 243 Fundamentals of Speech <i>[SPCH 1203-Speech requirement]</i>	1	
Group II- Social Sciences (9 Hours)			
3	Select one course from the following <i>[History/Government requirement]:</i> HY 213 U.S. History I <i>[HIST 2753]</i> HY 223 U.S. History II <i>[HIST 2763]</i>	1	
3	Select one course from the following <i>[Social Science requirement]:</i> HY 113 History of Western Civilization I HY 123 History of Western Civilization II	1	
3	Select one additional Social Sciences from General Education requirements <i>[Social Science requirement]</i>	1	
Group III- Sciences & Math (34 Hours)			
8	Select eight hours from the following <i>[Counts for Additional degree requirements]:</i> BY 114 General Biology I BY 124 General Biology II BY 134 General Zoology <i>[BIOL 2703/2701]</i> BY 144 General Botany <i>[BIOL 2303/2301]</i>	3	
16	CY 114 General Chemistry I <i>[CHEM 1403/1401]</i> CY 124 General Chemistry II <i>[CHEM 1413/1411]</i> CY 214 Organic Chemistry I <i>[CHEM 2703/2701]</i>		

	CY 224 Organic Chemistry II [CHEM 2713/2711]		
10	MS 215 Calculus I [MATH 2804] MS 225 Calculus II [MATH 2854] [Eight hours for requirements and two hours for Additional degree requirements]	3	
Approved Electives (5 Hours)			
5	PS 215 General Physics I [PHYS 2803/2811] [One hour will count for Additional degree requirements]	3, 4	
Additional Lower Level Courses for Transfer to BS in Chemistry (13 Hours)			
3	Fine Arts [Fine Arts requirement] FA 213 Fine Arts [HUMN 2763] or MSC 223 Music Appreciation [MUSI 2763]	1	
3	Humanities [Humanities requirement] select one of the following: EH 233 World Literature I [ENGL 2013] EH 243 World Literature II PHIL 153 Introduction to Philosophy [PHIL 2753]	1	
3	World Language	6	
4	PS 225 General Physics II [PHYS 2823/2821] [One hour will count for Additional degree requirements]	3, 4	
70 Maximum Credit Hours Total			
Additional BS Chemistry Requirements (50 Hours)			
Courses must be taken at UAFS or approved as transfer from another bachelor's degree granting institution. 50% of the major must be completed in residency at UAFS.			
3	BIOL 2003 Introduction to Cell Biology	2	
4	CHEM 3403/3401 Biochemistry I/Lab	2	
4	CHEM 3423/3421 Biochemistry II/Lab	2	
3	CHEM 4203 Biophysical Chemistry	2, 3, 5	
4	BIOL 3803/3801 Genetics/Lab	2	
4	CHEM 3604 Analytical Chemistry	2	
4	BIOL 4604 General Physiology	2	
2	CHEM 3202 Chemical Literature and Seminar	2	
4	BIOL 4803/4801 Cell and Molecular Biology/Lab	2	
3	CHEM 4903 Special Topics: Chemistry	2	
3	HIST 3053 History of Modern Science		
12	Additional degree requirements-must be upper-level	3	
Total Hours 120 At least 40 hours must be upper-level courses.			
NOTES			
1. General Education Core Requirements, see Graduation Requirements section of UAFS Undergraduate Academic Catalog OR follow PCCUA General Education core requirements.			
2. These courses are used to determine major courses in residency, see Graduation Requirements, UAFS Undergraduate Academic Catalog.			
3. Additional degree requirements. 24 hours. Consult with advisor. Select electives to ensure completion of 40 upper-level hours for graduation.			
4. Consult with faculty advisor. Sequence of physics. Recommend Technical Physics (PCCUA) but some professional programs will accept General Physics.			

5. If planning to take CHEM 4504 as an elective, please note it is offered every other year. Consult with faculty advisor.
6. World language, 4 hours. Select any world language.
Prior to graduation students must demonstrate competency in financial literacy by satisfactory completion of FIN 1521 Personal Finance Applications (or approved substitution) with a grade of C or better, or a score of 70% or more on a challenge exam for FIN 1521.

ACTS Transfer Course Information

The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment of the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Courses." See ACTS - Arkansas Course Transfer System acts.adhe.edu/studenttransfer.aspx for specific course information. See Acceptance of Transfer Credits section of the UAFS Undergraduate Academic Catalog for a complete list of transfer provisions.

Student Degree Program Requirements

A student's degree program requirements are those specified in the catalog in effect at the time of declaration of program major. Students must meet the above program requirements and the graduation requirements as indicated by institutional and college policy. The program can be changed only with the approval of the official advisor. If original courses are eliminated, students may be required to meet new curriculum requirements in the degree program. If students are not enrolled for two or more consecutive terms (excluding summer terms), they must reenter under the program requirements of the current catalog. Students are responsible for understanding program requirements and changes. This document is not official until signed and dated by both the student and an authorized university representative.

Student Signature _____ Date _____

Advisor Signature _____ Date _____

Appendix D

Bachelor of Science in Mathematics
University of Arkansas-Fort Smith
In Partnership with Phillips Community College of the University of Arkansas

Phillips Community College of the University of Arkansas (PCCUA) students interested in earning a Bachelor of Science in Mathematics degree from the University of Arkansas – Fort Smith (UAFS) may complete the first two years (lower division coursework) of the bachelor degree requirements at PCCUA by completing an Associate of Science degree with an emphasis in Mathematics. Completed PCCUA courses will be accepted by UAFS and applied to the Bachelor of Science in Mathematics degree requirements according to the UAFS Undergraduate Academic Catalog. Per the partnership agreement, UAFS will transfer 56 hours of lower division coursework for the Bachelor of Science in Mathematics.

Print Name: _____ IDN: _____
 Major Code: 3063, Catalog Year 2022-2023

PCCUA AS IN MATHEMATICS PROGRAM HOURS TO TRANSFER TO UAFS BS MATHEMATICS <i>[UAFS course numbers are italicized in brackets.]</i>			
Hours	Courses	Notes	Grade
PCCUA AS with emphasis in Mathematic			
Group I English & Fine Arts (12 Hours)			
6	English <i>[English Composition requirements]</i> EH 113 Composition I <i>[ENGL 1203]</i> EH 123 Composition II <i>[ENGL 1213]</i>	1	
3	SP 243 Fundamentals of Speech <i>[SPCH 1203-Speech requirement]</i>	1	
3	Fine Arts <i>[Fine Arts requirement]</i> FA 213 Fine Arts <i>[HUMN 2763]</i> or MSC 223 Music Appreciation <i>[MUSI 2763]</i>	1	
Group II Social Sciences (9 Hours)			
3	<i>Select one course from the following [History/Government requirement] :</i> HY 213 U.S. History I <i>[HIST 2753]</i> HY 223 U.S. History II <i>[HIST 2763]</i>	1	
3	<i>Select one course from the following [Social Science requirement]:</i> HY 113 History of Western Civilization I HY 123 History of Western Civilization II	1	
3	Select one additional Social Sciences from General Education requirements <i>[Social Science requirement]</i>	1	
Group III Sciences & Mathematics (29 Hours)			
8	<i>Select eight hours from the following [May be used for Additional degree requirement]:</i> BY 114 General Biology I BY 124 General Biology II BY 134 General Zoology <i>[BIOL 2703/2701]</i>	4	

	BY 144 General Botany [BIOL 2303/2301]		
8	PS 235 Technical Physics I [PHYS 2903/2911] PS 245 Technical Physics II [PHYS 2923/2931] [eight hours will count for physics requirements]	1	
13	MS 215 Calculus I [MATH 2804] MS 225 Calculus II [MATH 2854] MS 233 Calculus III [MATH 2904] [One hour will count as additional degree requirements]	1 (4)	
Approved Electives (6 Hours)			
3	Humanities [Humanities requirement] EH 233 World Literature I [ENGL 2013] EH 243 World Literature II PHIL 153 Introduction to Philosophy [PHIL 2753]	1	
3	MS 253 Math Statistics [STAT 2503- math major requirement]		
56 Maximum Hours Total			
Additional BS Mathematics Requirements (64 Hours)			
Courses must be taken at UAFS or approved as transfer from another bachelor's degree granting institution. 50% of the major must be completed in residency at UAFS.			
3	MATH 2443 Discrete Mathematics I	2	
4	MATH 3104 Foundations of Mathematics	2	
3	MATH 3203 Applied Linear Algebra	2	
4	MATH 2914 Differential Equations	2	
3	MATH 3403 College Geometry	2	
3	STAT 3503 Mathematical Statistics I	2	
1	MATH 3901 Mathematics Seminar	2	
3	MATH 4303 Real Analysis I	2	
3	MATH 4403 Abstract Algebra	2	
2	MATH 4992 Senior Project	2	
3	MATH/HIST 4203 History of Mathematics	2	
4	CS 1014 Foundations of Programming I	4	
1	FIN 1521 Personal Finance Applications	4,5	
9	Upper-level MATH courses-consult with advisor	2 & 3	
18	Minor required	4	
Total Hours 120 At least 40 hours must be upper level.			
NOTES			
1: General Education Core Requirements, see Graduation Requirements section of UAFS Undergraduate Academic Catalog OR follow PCCUA General Education core requirements.			
2: These courses are used to determine major courses in residency, see Graduation Requirements section of UAFS Undergraduate Academic Catalog .			
3: Mathematics Upper-level electives, 9 hours. Consult with faculty advisor.			
4: Additional Degree Requirements, 26 hours. At least 18 hours of a minor and electives are needed to total 120 hours. Consult with faculty advisor. Must select courses to ensure completion of 40 hours of upper-level hour required for graduation. From PCCUA, may count eight hours of general science (BY-listed above), and one hour from calculus sequence.			
5: Prior to graduation students must demonstrate competency in financial literacy by satisfactory completion of FIN 1521 Personal Finance Applications (or approved substitution) with a grade of C or better, or a score of 70% or more on a challenge exam for FIN 1521.			

ACTS Transfer Course Information

The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment of the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Courses." See ACTS - Arkansas Course Transfer System acts.adhe.edu/studenttransfer.aspx for specific course information. See Acceptance of Transfer Credits section of the UAFS Undergraduate Academic Catalog for a complete list of transfer provisions.

Student Degree Program Requirements

A student's degree program requirements are those specified in the catalog in effect at the time of declaration of program major. Students must meet the above program requirements and the graduation requirements as indicated by institutional and college policy. The program can be changed only with the approval of the official advisor. If original courses are eliminated, students may be required to meet new curriculum requirements in the degree program. If students are not enrolled for two or more consecutive terms (excluding summer terms), they must reenter under the program requirements of the current catalog. Students are responsible for understanding program requirements and changes. This document is not official until signed and dated by both the student and an authorized university representative.

Student Signature _____ Date _____

Advisor Signature _____ Date _____

Appendix E

Bachelor of Science in Criminal Justice (BSCJ)
University of Arkansas-Fort Smith
In Partnership with Phillips Community College of the University of Arkansas

Phillips Community College of the University of Arkansas (PCCUA) students interested in earning a Bachelor of Science in Criminal Justice (BSCJ) degree from the University of Arkansas – Fort Smith (UAFS) may complete the first two years (lower division coursework) of the bachelor degree requirements at PCCUA by completing an of Associate of Applied Science in Criminal Justice. Completed PCCUA courses will be accepted by UAFS and applied to the BSCJ degree requirements according to the UAFS Undergraduate Academic Catalog. UAFS will offer the remaining BSCJ requirements through online courses. Per the partnership agreement, UAFS will transfer 75 hours of lower division coursework for the BSCJ.

Print Name: _____ Student ID _____
 Major Code: 4097, Catalog Year 2022-2023

PCCUA CRIMINAL JUSTICE PROGRAM HOURS TO TRANSFER TO UAFS BSCJ DEGREE			
<i>[UAFS course numbers are italicized in brackets.]</i>			
Hours	Courses	Notes	Grade
PCCUA AAS Criminal Justice (48 hours)			
General Education Core Requirements (21 hours)			
6	English <i>[English Composition requirement]</i> EH 113 Composition I <i>[ENGL 1203]</i> EH 123 Composition II <i>[ENGL 1213]</i>	1	
3	SP 243 Fundamentals of Speech <i>[SPCH 1203]</i>	1	
3	Mathematics <i>[Mathematics requirement]</i> <i>Select one course from the following:</i> MS 123 College Algebra <i>[MATH 1403]</i> MS 183 College Mathematics <i>[MATH 1303]</i>	1	
3	PLS 213 American Federal Government <i>[POLS 2753- History/Government requirement]</i>	1	
3	SY 213 Fundamentals of Sociology <i>[SOC 2753- Social Science requirement]</i>	1	
3	PSY 213 General Psychology <i>[PSYC 1163-Social Science requirement]</i>	1	
Criminal Justice Core Requirements (27 hours)			
3	CJI 103 Law Enforcement <i>[CJ 2373]</i>		
3	CJI 113 Introduction to Criminal Justice <i>[CJ 1013]</i>		
3	CJI 143 Juvenile Justice <i>[CJ 2513]</i>		
3	CJI 233 Criminal Procedures and Evidence <i>[CJ 2504]</i>		
3	CJI 263 Criminology <i>[CJ 1253]</i>		
3	CJI 243 Investigation and Courtroom Protocols <i>[CJ 2603]</i>		
3	CJI 163 Correction Systems and Practices <i>[CJ 2313]</i>		
3	CJI 213 Legal Aspect of Law Enforcement <i>[CJ 2403]</i>		
3	CJI 273 CJI Internship <i>[sub for CJ 2402]</i>		

Additional Lower Level Courses for Transfer to BSCJ (27 Hours)			
8	Natural Science [<i>Lab Science requirement</i>] Select two lab sciences from the General Education requirements.	1	
3	Fine Arts [<i>Fine Arts requirement</i>] FA 213 Fine Arts [<i>HUMN 2763</i>] or MSC 223 Music Appreciation [<i>MUSI 2763</i>]	1	
3	Humanities [<i>Humanities requirement</i>] EH 233 World Literature I [<i>ENGL 2013</i>] EH 243 World Literature II PHIL 153 Introduction to Philosophy [<i>PHIL 2753</i>]	1	
3	MS 253 Math Statistics [<i>STAT 2503</i>]	2	
3	PLS 223 State and Local Government [<i>POLS 2853</i>]		
3	World Language [<i>World Language requirement</i>]	5	
4	Electives	4	
75 Maximum Credit Hours Total to Transfer for BSCJ			
ADDITIONAL BSCJ PROGRAM REQUIREMENTS TO BE COMPLETED ONLINE THROUGH UAFS (45 hours)			
Some upper-level general education and electives may be approved as transfer from another bachelor degree granting institution with UAFS advisor approval.			
1	FIN 1521 Personal Finance Applications	6	
3	CJ 2003 Introduction to Criminal Law	2	
3	CJ 3983 Introduction to Research Methods	2	
3	CJ 4113 Professionalism and Ethics	2	
3	CJ 4963 Criminal Justice Capstone	2	
21	CJ upper level electives	2 & 3	
3	Upper level History/Government	2, 4	
3	Upper level Humanities	2, 4	
5	Electives (4 hours upper-level and one hour lower- or upper-level)	2, 4	
TOTAL HOURS 120 At least 40 hours must be upper-level courses.			
Notes:			
1. General Education Core Requirements, see Graduation Requirements section of UAFS Undergraduate Academic Catalog OR follow PCCUA General Education Core requirements. History/Government stipulation: must take PLS 213 American Federal Government [<i>POLS 2753</i>]; for Social Sciences: must take PSY 213 General Psychology [<i>PSYC 1163</i>] and SY 213 Fundamentals of Sociology [<i>SOCI 2753</i>]			
2: These courses are used to determine major courses in residency, see Graduation Requirements section of UAFS Undergraduate Academic Catalog.			
3. Upper-Level Criminal Justice electives, 21 hours, Confer with advisor.			
4. Electives, 15 hours, at least 10 hours must be upper-level. Consult with advisor. Select three hours of upper-level humanities, three hours of upper-level history/government, and four hours of upper-level electives. The remaining five hours may be lower or upper-level hours.			
5. World language requirement			
6. Prior to graduation, students must demonstrate competency in financial literacy by satisfactory completion of FIN 1521 Personal Finance Applications (or an approved substitution) with a grade of “C” or better or by a score of 70% or higher on a challenge exam for FIN 1521.			
Program requirements – must earn a grade of “C” or better in all criminal justice courses applied towards the degree.			

ACTS Transfer Course Information

The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment of the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Courses." See ACTS - Arkansas Course Transfer System acts.adhe.edu/studenttransfer.aspx for specific course information. See Acceptance of Transfer Credits section of the UAFS Undergraduate Academic Catalog for a complete list of transfer provisions.

Student Degree Program Requirements

A student's degree program requirements are those specified in the catalog in effect at the time of declaration of program major. Students must meet the above program requirements and the graduation requirements as indicated by institutional and college policy. The program can be changed only with the approval of the official advisor. If original courses are eliminated, students may be required to meet new curriculum requirements in the degree program. If students are not enrolled for two or more consecutive terms (excluding summer terms), they must reenter under the program requirements of the current catalog. Students are responsible for understanding program requirements and changes. This document is not official until signed and dated by both the student and an authorized university representative.

Student Signature _____

Date _____

Advisor Signature _____

Date _____

Appendix F

<p>Bachelor of Business Administration – Online Completion Degree University of Arkansas-Fort Smith In Partnership with Phillips Community College of the University of Arkansas</p>

Phillips Community College of the University of Arkansas (PCCUA) students interested in earning a Bachelor of Business Administration (BBA) majoring in Business Administration from the University of Arkansas – Fort Smith (UAFS) may complete the first two years (lower division coursework) of the bachelor’s degree requirements at PCCUA by completing an Associate of Arts in Business Administration from PCCUA. Completed PCCUA courses will be accepted by UAFS and applied to the BBA requirements according to the UAFS Undergraduate Academic Catalog. UAFS will offer the remaining requirements through the BBA - Online Completion Degree Option. Students interested in concentrations in Accounting, Finance, International Business, and Marketing will need to complete upper-level major requirements on the UAFS campus.

Print Name: _____ Student ID _____
 Major Code: 0579, Catalog Year 2022-2023

PCCUA AA BUSINESS ADMINISTRATION PROGRAM HOURS TO TRANSFER TO THE UAFS BBA- Online Completion Degree Option <i>[UAFS course numbers are italicized in brackets.]</i>			
Hours	Courses	Notes	Grade
General Education Core Requirements (42 Hours)			
12	English and Fine Arts <i>[English Composition, Speech and Humanities requirements]</i> EH 113 Composition I <i>[ENGL 1203]</i> EH 123 Composition II <i>[ENGL 1213]</i> SP 243 Fundamentals of Speech <i>[SPCH 1203]</i> Select one course from the following <i>[Humanities requirement]:</i> EH 233 World Literature I <i>[ENGL 2013]</i> EH 243 World Literature II <i>[ENGL 2XXX HU]</i>	1	
6	Fine Arts <i>[Fine Arts requirement]</i> Select two additional courses from General Education requirements with a prefix of EH, FA, MSC, or SP-Theatre <i>[Will count for Fine Arts-three hours, Electives-three hours.]</i>	1 & 3	
3	Mathematic <i>[Mathematics requirement]</i> MS 223 Survey of Calculus <i>[MATH 2403]</i>	1	
8	Lab Sciences <i>[Lab Science requirements]</i> Select one lab science with a BY prefix Select one lab science with CY or PS prefix.	1	
9	Social Sciences Select one course from the following <i>[History/Government requirement]:</i> HY 213 United States History to 1877 <i>[HIST 2753]</i> HY 223 United States History Since 1877 <i>[HIST 2763]</i> Select one course from the following <i>[Social Science requirement]:</i> HY 113 History of Western Civilization I HY 123 History of Western Civilization II Complete the following additional social science elective ES 223 Principles of Microeconomics <i>[ECON 2813]</i>	1	
1	Physical Education-select one course from the General Education requirements. <i>[Elective]</i>	3	

3	CT 113 Introduction to Computer Information Systems [<i>Business computing competency</i>] [<i>ITA 1003</i>]	6	
Business Major Requirements (18 Hours)			
18	Business Core requirements [<i>Business Core requirements</i>] BAN 213 Principles of Accounting I [<i>ACCT 2803</i>] BAN 223 Principles of Accounting II [<i>ACCT 2813</i>] BAN 233 Legal Environment of Business [<i>LAW 2003</i>] BAN 263 Business Communications [<i>MGMT 2863</i>] BMGT 283 Business Statistics [<i>MGMT 2963</i>] ES 213 Principles of Macroeconomics [<i>ECON 2803</i>]	4	
60 PCCUA AA Business Degree Transfer Hours			
Additional PCCUA Transfer Hours for BBA Degree Requirements (11 hours)			
3	BAN 113 Introduction to Business [<i>MGMT 1203</i>]	4	
8	Electives. If MS 123 College Algebra [<i>MATH 1403</i>] is taken, it will count for 3 hours of elective credit.	3	
71 Maximum Credit Hour Total			
ADDITIONAL BBA PROGRAM REQUIREMENTS TO BE COMPLETED ONLINE THROUGH UAFS (49 Hours)			
3	MGMT 2203 Introduction to International Business	2	
3	FIN 3713 Business Finance	2	
3	MGMT 3133 Social Responsibility and Ethics in Business	2	
3	MGMT 3153 Organizational Behavior	2	
3	MGMT 3523 Operations Management	2	
3	MGMT 3913 Decision Support Systems	2	
3	MGMT 4813 Strategic Management	2	
3	MKTG 3013 Principles of Marketing Management	2	
1	FIN 1521 Personal Finance Applications	3 & 7	
24	Major Electives	2 & 5	
Total Hours 120 At least 40 hours must be upper-level.			
NOTES			
1. General Education Core Requirements, see Graduation Requirements section of the UAFS Undergraduate Academic Catalog or PCCUA AA Business General Education requirements. Follow requirements with these stipulations: mathematics-MS 223 Survey of Calculus and BMGT 283 Business Statistics are required.			
2. These courses are used to determine major courses in residency, see UAFS Graduation Requirements. A cumulative GPA of 2.00 is required in these courses to meet graduation requirements for the College of Business. Per UAFS policy, a grade of D will not be accepted for any transferred general education or business required coursework.			
3. Electives, 10 hours. Select courses with advisor. PCCUA one Fine Arts course, MATH 123 College Algebra (if needed), and PE elective will count for seven hours, UAFS FIN 1521 will count for one hour. Two additional elective hours are required.			
4. Lower-level Business Core. Must have completed an associate degree with a grade of "C" or higher in all lower-level business core courses for admission to the BBA Online Completion Degree.			
5. Major Electives, 24 hours. Must be upper-level course with the College of Business and at least three business disciplines must be represented (ACCT, COBI, FIN, LAW, MGMT, or MKTG). Consult with advisor. For students completing requirements on the UAFS campus, concentrations are available for completion of these required hours.			
6. Required Business Computing Competency may be fulfilled by successful completion of CT 113 Introduction to Computer Information Systems.			

7. Prior to graduation students must demonstrate competency in financial literacy by satisfactory completion of FIN 1521 Personal Finance Applications (or an approved substitution) with a grade of C or better, or by a score of 70% or more on a challenge exam for FIN 1521.

ACTS Transfer Course Information

The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment of the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Courses." See ACTS - Arkansas Course Transfer System acts.adhe.edu/studenttransfer.aspx for specific course information. See Acceptance of Transfer Credits section of the UAFS Undergraduate Academic Catalog for a complete list of transfer provisions.

Student Degree Program Requirements

A student's degree program requirements are those specified in the catalog in effect at the time of declaration of program major. Students must meet the above program requirements and the graduation requirements as indicated by institutional and college policy. The program can be changed only with the approval of the official advisor. If original courses are eliminated, students may be required to meet new curriculum requirements in the degree program. If students are not enrolled for two or more consecutive terms (excluding summer terms), they must reenter under the program requirements of the current catalog. Students are responsible for understanding program requirements and changes. This document is not official until signed and dated by both the student and an authorized university representative.

Student Signature _____ Date _____

Advisor Signature _____ Date _____

Appendix G

Reverse Transfer Agreement

The University of Arkansas - Fort Smith (UAFS) and PCCUA wish to facilitate the transfer of students, enhance the number and quality of learning options at the institutions, and provide a seamless transfer process for students. The Reverse Transfer Agreement is entered into in order to accomplish two primary objectives:

1. Communicate a message which encourages completion of the bachelor's degree among college transfer students.
2. Assist PCCUA in awarding associate degrees.

UAFS and PCCUA have entered into this Reverse Transfer Agreement and hereby agree as follows:

- o UAFS and PCCUA are active educational partners in providing educational opportunities for currently enrolled and potential students of both institutions. Each institution will maintain the integrity of their separate programs and enter into this agreement as equal partners.

- o UAFS understands PCCUA's mission of educating members of its service area and of awarding two-year associate degrees. The purpose of this Agreement is to permit eligible and interested students to transfer certain course work from UAFS to PCCUA, through an MOU, to complete requirements for the associate degree. This process is called reverse transfer. It is created to increase student transfer rates to UAFS and raise associate degree completion rates at PCCUA.

- o Separate academic records for students will be maintained at each institution and each institution will be responsible for complying with all applicable laws related to such records, including, but not limited to FERPA. Students give permission to release their academic student data for the reverse transfer program when they complete the application for admission at both PCCUA and UAFS.

- o For PCCUA students admitted to and enrolled in UAFS, UAFS will review its database and determine whether the students are eligible for reverse transfer by meeting the following conditions:
 - Have earned at least 24 hours at PCCUA with a minimum 2.0 grade point average
 - Have earned at least 15 hours at UAFS with a minimum 2.0 grade point average
 - Have earned at least a total of 60 college credit hours
 - Have completed the 35 hours of general education core requirements
 - Be a degree-seeking student at UAFS in "good academic standing"

- o UAFS agrees to send, at no cost, the transcripts of students who have met the qualifying conditions above. The following conditions apply to transcript delivery:
 - The qualifying transcripts will be sent electronically to PCCUA.
 - Transcripts will be automatically sent once the eligible student completes at least 60 or more hours of all combined college credits. The transcripts will continue to be sent until the student completes a bachelor's degree or until PCCUA notifies UAFS that a student has met the degree requirements at PCCUA and will be awarded an associate's degree. The student can then be removed from the reverse transfer reporting system.
 - AFS will also include student UAFS email addresses and current phone numbers in a separate email at the time the transcripts are sent. This information will only be used for educational purposes and not be distributed further.
 - Communication of this student information will occur each September and January or at other appropriate intervals agreed upon by the parties.
- o Upon receipt of official UAFS transcript information, PCCUA will conduct a degree audit of each affected student and evaluate all coursework that may assist in the completion of the student's associate degree at PCCUA. Students who meet all PCCUA degree requirements are eligible to receive an associate degree at no cost to the student. PCCUA will notify each affected student that he or she is eligible to receive an associate degree and eligible to participate in PCCUA's graduation ceremony. The diploma will be mailed to the new graduate.
- o UAFS will send a bi-annual data report on all former PCCUA students to include:
 - Number of students transferring from PCCUA to UAFS each year
 - Number of credit hours students transfer with (an average and also how many 12-30 hours, 31-45 and 46-60+) and how many transferred with an Associate's degree
 - Majors students declare upon transfer
 - Number of students who come to UAFS undecided
 - Whether or not students were awarded scholarship(s) at UAFS — institutional and/or departmental
 - Any other longitudinal data about the students that is available, such as GPA when first start at UAFS and also the graduation GPA, baccalaureate degree completion rates & how many semesters to completion, % male and female, % minorities and breakdown of race and ethnicity, etc.
- o UAFS and PCCUA agree to cooperate in communicating with each other and with their common and respective communities concerning the relationship between the two institutions. UAFS and PCCUA agree to acknowledge and recognize the reverse transfer agreement on each institution's website and via other marketing and publicity methods.

- o UAFS and PCCUA agree to communicate with each other any future curriculum changes, policy changes or resident credit requirements that will affect this MOU.
- o Each institution will designate in writing an employee who will serve as the point of contact for administration of this MOU and each institution will notify the other if the contact person changes.
- o Any termination of this MOU, however, shall not relieve either party from completing obligations in progress prior to the effective date of the termination. Both institutions agree that students who are currently enrolled on the effective date of the termination shall be allowed to continue their programs in accordance with the terms and conditions in effect prior to the termination of the MOU. UAFS and PCCUA intend and desire a continuing relationship for the purpose of exchanging information contained in the educational records of students who are participating in the program at the time of termination or expiration of this Agreement. The right of either institution to reserve educational records terminates once all eligible students have completed their programs or are no longer eligible for the reverse articulation program.

The University of Arkansas – Fort Smith Consortium Agreement for Financial Aid

The University of Arkansas - Fort Smith Consortium Agreement is a written contract between University of Arkansas - Fort Smith (UAFS) (home school) and PCCUA (host school) which enables students to apply for financial aid to take courses concurrently for the purpose of completing a baccalaureate degree. Under the Consortium Agreement, students may take courses at PCCUA and have their financial aid count toward a degree at UAFS as identified through this Agreement.

UAFS is the school that will grant the student's baccalaureate degree. It is also the school that will process, award, and disburse financial aid. PCCUA will be responsible for certifying the student's enrollment status and providing grade information upon completion of any concurrent enrollment term.

1. Students enrolling in both institutions and applying for financial aid must complete the attached University of Arkansas - Fort Smith Consortium Agreement. This form may be downloaded from the UAFS Financial Aid website at www.admissions.uafs.edu/financial-aid/consortium-agreement.
2. The University of Arkansas – Fort Smith's Consortium Agreement consists of four sections which must be completed by the student, UAFS Academic Advisor, UAFS Financial Aid Office, and PCCUA Financial Aid Office. Once the Consortium Agreement has been completed, it must be returned to the UAFS Financial Aid Office for processing.
3. Under this Agreement, UAFS (home school) will be responsible for the following:
 - a. Certification that the student listed has been accepted for enrollment in an academic program that meets the Title IV student financial aid eligibility requirements.
 - b. Processing of the student's Title IV financial aid application and providing payment of Title IV funds (if eligible) for the consortium period.
 - c. Making available applicable student consumer information required under Title IV.
 - d. Certification that the student is making satisfactory academic progress toward the completion of his/her degree at UAFS.
 - e. Conducting Enrollment Reporting to the National Student Loan Data System.
 - f. Calculating returns of Title IV funds, when appropriate.
 - g. Maintaining Title IV recordkeeping and reporting requirements.
4. Under this Agreement, PCCUA (host school) will be responsible for the following:
 - a. Making available applicable student consumer information required under Title IV.
 - b. Providing UAFS with documentation of the student's enrollment at the host school each semester.

- c. Notifying UAFS if the student fails to enroll in, or withdraws from, PCCUA (to include the withdrawal date and other relevant information).
 - d. Providing UAFS with the student’s PCCUA academic transcript upon completion of the consortium period.
5. The UAFS Financial Aid Office will disburse aid to the student’s account after the 11th class day. First-time loan borrowers will not receive a loan disbursement until after the 30-day waiting period. When aid is disbursed, UAFS will keep the amount owed to UAFS, and will send the remaining balance to the student. There is no guarantee that the student’s financial aid will cover the balance at both institutions. It is the student’s responsibility to make payment arrangements with PCCUA as needed.
 6. Enrollment status will be calculated on combined enrollment hours from UAFS and PCCUA. All hours will be semester credit hours.
 7. The student’s Cost of Attendance will include tuition, fees, supplies, room and board and other allowable charges incurred for specific intended terms of enrollment at each institution.
 8. Tuition and fees are charged by each institution, based on each institution’s separate distinct tuition and fee policy.

For questions regarding the University of Arkansas - Fort Smith Consortium Agreement, contact the UAFS Financial Aid Office at 479-788-7090. Fax number is 479-788-7095.

See below a sample of the University of Arkansas - Fort Smith Consortium Agreement for Financial Aid that the student must complete and return to the UAFS Financial Aid Office. Students may download this form from the Financial Aid website at www.admissions.uafs.edu/financial-aid/consortium-agreement.

**UNIVERSITY OF ARKANSAS - FORT SMITH CONSORTIUM AGREEMENT
FOR FINANCIAL AID**

BETWEEN

University of Arkansas - Fort Smith

(Home School)

**Phillips Community College of the
University of Arkansas**

(Host School)

The Home School and the Host School listed above are hereby entering into a consortium agreement.

Section I – To be completed by the student (Please type or print)	
Name:	UAFS I.D.:

Telephone Number: () -	
Name of Host School's Financial Aid Contact:	Fax Number for Financial Aid Contact:
Current Permanent Address:	Email Address for Financial Aid Contact:

Consortium Period: **(Must be completed for each term prior to Studying Away)** Fall ____ Spring ____ Summer ____

- Under this agreement, the student will:**
1. Be enrolled in a degree program at University of Arkansas - Fort Smith.
 2. Maintain satisfactory academic progress.
 3. Take courses at the Host School which are transferable to his/ her University of Arkansas - Fort Smith degree, as certified by his/her University of Arkansas - Fort Smith Academic advisor.
 4. Notify University of Arkansas - Fort Smith Financial Aid Office if he/she does not begin attendance in the courses listed in section II of this agreement.
 5. Immediately inform University of Arkansas - Fort Smith and Host School of any change in enrollment status, including withdrawing from all courses or substitution of approved courses.
 6. Ensure that the Host School provides University of Arkansas - Fort Smith with an academic transcript upon completion of the consortium period.
 7. File a FAFSA and complete the required financial aid process prior to all applicable deadlines.
 8. Pay tuition, fees, and other expenses as charged by University of Arkansas - Fort Smith and/or Host School.

Student's Signature:	Date:
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Section II – To be completed by University of Arkansas - Fort Smith Academic Advisor (UAFS Advisor should forward Form to UAFS Financial Aid Office)

Number of credit hours the student is taking at the Host School:

Student's enrollment status while at the Host School: Full-time Three-quarter time Half-time Less than half-time

List the individual course(s) and credits the student is (will be) taking at the Host School which are applicable to his/her academic program at University of Arkansas - Fort Smith:

Course	Credits	Course	Credits
_____	-	_____	-
_____	-	_____	-
_____	-	_____	-

- Under this agreement, University of Arkansas - Fort Smith:**
1. Certifies that the student is enrolled in a degree program at University of Arkansas - Fort Smith.
 2. Agrees to accept the course work listed above toward the completion of the student's degree requirements.

Advisor's Signature and Date:	Printed Name:
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Department:	Telephone:
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Section III – To be completed by University of Arkansas - Fort Smith Financial Aid Office

- Under this agreement University of Arkansas - Fort Smith:**
1. Agrees to process the student's Title IV financial aid application and provide payment of Title IV funds (if eligible) for the consortium period.

2. Will make available applicable student consumer information required under Title IV. 3. Certifies that the student is making satisfactory academic progress toward the completion of his/her degree at University of Arkansas - Fort Smith 4. Will conduct Enrollment Reporting to the National Student Loan Data System (NSLDS). 5. Will calculate returns of Title IV funds, when appropriate. 6. Will maintain Title IV recordkeeping and reporting requirements.	
University of Arkansas - Fort Smith Financial Aid Officer's Signature:	
Printed Name:	Date:
E-mail Address:	Telephone:
Section IV – To be completed by the Host School financial aid office	
Will the student receive financial aid at your institution? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Type & amount of aid from Host School:	\$ _____ \$ _____ \$ _____
Enrollment period dates: From: _____ to: _____	
Number of credits student is enrolled for: _____	
Student's enrollment status: <input type="checkbox"/> Full-time <input type="checkbox"/> Three-quarter time <input type="checkbox"/> Half-time <input type="checkbox"/> Less than half-time	
Tuition & fees: \$ _____	Room & board: \$ _____
Books & supplies: \$ _____	Transportation: \$ _____
Misc. personal expenses: \$ _____	Other (specify): \$ _____
Under this agreement, the Host School:	
1. Certifies that the student listed has been accepted for enrollment in an academic program that meets the Title IV student financial aid eligibility requirements. 2. Will make available applicable student consumer information required under Title IV. 3. Will provide UAFS with documentation of the student's enrollment at the Host School. 4. Agrees to notify UAFS if the student fails to enroll in, or withdraws from, the Host School (to include the withdrawal date and other relevant information). 5. Will provide UAFS with a Host School academic transcript upon completion of the consortium period.	
Host School Financial Aid Officer's Signature:	
Printed Name:	Title:
E-mail Address:	Date:
	Telephone:
Return this completed form to: University of Arkansas - Fort Smith Financial Aid 5210 Grand Avenue, PO Box 3469 Fort Smith, AR 72913-3649 FAX: (479) 788-7095	Comments: