

PREPARING FOR THE COLLEGE WIDE READ OF CRITERION 1C AND 2A

HIGHER LEARNING COMMISSION

EVIDENCE TABLES FOR CRITERION 1 Section 1C & CRITERION 2 Section 2A

WHAT IS EVIDENCE

Evidence documents support the Assurance Argument. Examples of sources of evidence common to most Assurance Arguments include: mission statements, budget documents, assessment and curriculum reports, minutes from meetings of governing boards and other important committees, and materials related to special accreditation organizations or state agencies.

Much of the evidence in the file will be uploaded from the Catalog, Class Schedules, Faculty Rosters, Faculty, Staff, and Student handbooks.

HLC will include evidence from their file, such as team reports from Comprehensive Evaluations, analysis of Interim Reports, Institutional Updates, copies of actions and correspondence, and public comments.

As we write the Assurance Argument, we think about how to frame the wording. The way it is worded or supported now may be different once we publish the document. For example, in 1C paragraph 1 we *write the following*:

PCCUA provides opportunities for civic engagement in a diverse, multicultural society and globally connected world as appropriate within its mission, values and vision. Through [service projects](#), [course projects](#), [capstone experiences](#), [student activities](#), and [clinicals](#) and [practicums](#), students learn to navigate community and world experiences mirroring future pursuits.

We may decide to consolidate all of the evidence and change the argument to reflect our evidence in a different way.

*PCCUA provides **opportunities for civic engagement** in a diverse, multicultural society and globally connected world as appropriate within its mission, values, and vision. Through service projects, course projects, capstone experiences, student activities, and clinicals and practicums, students learn to navigate community and world experiences mirroring future pursuits.*

Please look at the evidence list for Criterion 1 section 1C and Criterion 2 section 2A. We have listed the documents we feel can be used.

Evidence can take many forms, such as documents, flyers, posters, reports, pictures, screenshots, and more.

One thing is for certain: once we get the Assurance Argument together, the evidence file will be much smaller.

Evidence List for 1C

1C_1 service projects

1C-2 course projects

1C_3 capstone experiences

1C_4 student activities

1C_5 clinicals
1C_6 practicums
1C_7 Virtual Academy
1C_8 service project
1C_9 capstone
1C_10 awareness of global concerns
1C_11 memorial activities
1C_12 Solar Eclipse Day
1C_13 Talk Saves Lives
1C_14 Out of Darkness Walk
1C_15 College and Career Fairs
1C_16 King Biscuit Blues Festival
1C_17 College Day
1C_18 industry fairs
1C_19 Early Childhood majors
1C_20 Nursing students
1C_21 Applied Technology programs
1C_22 Graphics
1C_23 Phi Theta Kappa's Phillips County project
1C_24 Arkansas County's project
1C_25 Food Pantry
1C_26 Student Ambassadors in Arkansas County
1C_27 health fair
1C_28 Food Friday
1C_29 Student athletes
1C_30 community service activities
1C_31 National and International holidays
1C_32 non-partisan voter
1C_33 Executive Order To Prohibit Indoctrination in Critical Race Theory in Schools.
1C_34 Executive Order 14151, titled Ending Radical and Wasteful Government DEI Programs and Preferencing
1C_35 cultural competency
1C_36 Student Government Association
1C_37 formal by-laws
1C_38 Non-traditional Student Association and Men Enrolling to Advance.
1C_39 Helena Amateur Radio Club
1C_40 Emergency Service Communications courses
1C_41 Transitional Training Opportunity Program (TTOPs)
1C_42 CDL certifications
1C_43 Career and Technical Education Showcase
1C_44 Arkansas Community College Student Leadership Academy
1C_45 Phi Theta Kappa
1C_46 FedEx Job Fair
1C_47 leadership development
1C_48 Be Pro Be Proud Draft Day

1C_49 Narcan dispensers
1C_50 workshops
1C_51 EMT program
1C_52 blood drives.
1C_53 Multiple organizations
1C_55 workshops.
1C_56 Helena Little Theater, Warfield Concert Series,
1C_57 Grand Prairie Concert Series

Evidence List for 2A

2A_1 Employee Handbook
2A_2 Signed receipt
2A_3 UA Board of Trustees (BOT)
2A_4 Board of Visitors (BOV)
2A_5 Functional areas
2A_6 Policies and procedures
2A_7 2015 HLC Comprehensive visit
2A_8 Syllabus review process/template
2A_9 Administrative Procedure (AP) 363.02.
2A_10 Simple Syllabus .
2A_11 Board Policy (BP) 408.
2A_12 BP 408.
2A_13 Mid-cycle virtual visit
2A_14 Quality Improvement Proposal
2A_15 Assessment reform
2A_16 HLC Assessment Academy
2A_17 Assessment practice
2A_18 Assessment Report
2A_19 AP 363.01.
2A_20 Multiple external accreditations
2A_21 Accreditation Commission for Education in Nursing (ACEN),
2A_22 National Accrediting Agency for Clinical Laboratory Sciences (NAACLS),
2A_23 Accreditation Council for Business Schools and Programs (ACBSP)
2A_24 Financial audits, self-studies, and review
2A_25 BP 600 and AP 600.09
2A_26 Arkansas Department of Legislative Audit
2A_27 BOV minutes
2A_28 Program review schedule
2A_29 New programs
2A_30 Annual Review of Faculty Performance
2A_31 Minority Retention and Completion Report
2A_32 Personnel policies and procedures
2A_33 Hiring process
2A_34 Guidelines for the search committee
2A_35 BP 375
2A_36 BP 380
2A_37 AP 380.01
2A_38 Policies, Training, and Practice Related to Ethical Behavior

2A _ 39 BP 200
2A _ 40 AP 200.01
2A _ 41 AP 200.02
2A _ 42 BP 275
2A _ 43 AP 275.01
2A _ 44 Discrimination, Retaliation and Sexual Misconduct Form
2A _ 45 Numerous topics available and tracked in Workday
2A _ 46 Board Policy 365 and AP 365.01
2A _ 47 Conflict-of-Interest Form
2A _ 48 BP 402
2A _ 49 BP 363 AP 363.01 through 363.
2A _ 50 BP 364
2A _ 51 AP 364.01
2A _ 52 BP 380
2A _ 53 AP 380.01
2A _ 54 BP 270;
2A _ 55 BP 365;
2A _ 56 BP 303;
2A _ 57 AP 230.01;
2A _ 58 BP 366;
2A _ 59 AP 365.02;
2A _ 60 BP 230;
2A _ 61 AP 230.02;
2A _ 62 BP 600;
2A _ 63 BP 302.
2A _ 64 Student Handbook
2A _ 65 BP 405;
2A _ 66 AP 405.01;
2A _ 67 BP 405.02;
2A _ 68 BP 404;
2A _ 69 AP 404.06;
2A _ 70 AP 404.05.
2A _ 71 Grievance procedures
2A _ 72 FERPA,
2A _ 73 Title IX
2A _ 74 HIPPA
2A _ 75 EEOP Statement
2A _ 76 Student Complaint Page
2A _ 77 AP 404.06
2A _ 78 Arkansas Department of Higher Education (ADHE) State Authorization
Reciprocity Agreement (SARA) complaint form
2A_ 79 Publication, training and management of issues
2A _ 80 Cyber security insurance
2A _ 81 BP 605; AP 605.03 – 605.11.