

Administrative Procedure 262.01

Drug Free Workplace

Applicable Policy

Board Policy 262: [Drug Free Workplace Act of 1988](#)

PCCUA policy is to employ a work force free from alcohol abuse or the use of illegal drugs. Any employee who violates this policy will be disciplined. This may include termination, even for a first offense.

PCCUA strives to provide a safe and healthy work environment, free from the use of illegal drugs and abuse of alcohol. Employees may not consume alcoholic beverages or take illegal drugs on college premises. Employees may not report to work under the influence of drugs or alcohol or participate in such activities during the workday.

NOTE: Legal drugs include prescribed and over-the-counter drugs which have been legally obtained and used for the purpose for which they were intended. Illegal drugs include any drug which is not legally obtainable, which may be obtainable but has not been legally obtained or which is being used in a manner or for a purpose other than as prescribed.

Date Adopted

February 2004

Date Reviewed

July 2019

July 2025