Administrative Procedure 414.04

Procedures for Granting Credit(s) for Training in Military Service Schools

Applicable Policy
Board Policy 414: College Credit by Non-Traditional Sources

The recommendation of the American Council on Education, A Guide to the Evaluation of Education Experiences in the Armed Services, will be used in evaluating military service school training. A true copy of the serviceman's separation papers, DD Form 214, should be submitted to the Office of Admissions and Records. United States Armed Forces Institute (USAFI) college-level credit courses taken by correspondence or by extension through other accredited colleges are accepted under regular transfer credit provisions. Official reports of educational achievement must be mailed directly to Phillips Community College from USAFI, Madison, Wisconsin 53713.

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