

DIMENSIONS OF TABLES, CHAIRS & PLATFORMS

Rounds-72 inches use 2 1/4 inch clip
for skirting

16 Pub tables-30 inch rounds

Tall-42.25 inch

Short-30.25 inches

Black banquet chairs

35.25 inches tall

14.5 inches back of seat;

18 inches from seat to floor

Wooden brown tables in Meeting
room and Classroom C are 6 ft. x 2ft.
6 inches

White 6ft. Rectangles x 2 ft. 6 inches,
with 1.5 inches for table clips (29.5
inches top to floor)

Teacher tables in Classrooms B and D
are 5 ft. x 2 ft.

White classroom tables in B and D are
5 ft. x 1 ft. 5.5 inches wide

8 platforms- 6ft. X 4ft.



GRAND PRAIRIE Center

Physical Address: 2709 Highway 165 South

Stuttgart, AR 72160

Mailing Address: 2807 Highway 165 A, Box A

Stuttgart, AR 72160

870-673-4201, Ext. 1895 or 1896

www.pccua.edu/GPC

BIRTHDAY PARTIES, BABY & BRIDAL SHOWERS

Special rates apply to birthday parties, baby
& bridal showers. Those events held in
Classrooms B, C, D and Meeting Room are:

Up to 6 hours (Half day)-**\$75.00**

Full day-**\$150.00**

Clean Up Deposit:

\$50.00—(Classrooms)

\$100—(Salons, Auditorium, Dressing
Rooms)

Clean Up Deposit must be paid in cash.

**The Renter must clean room upon
completion of event to receive the
return of the cleaning deposit.**

Additional clean up fees may apply.

Table and chair set up, trash can and bags
provided, signage in lobby and for the
salons, event can be on GPC marquee.



Grand Prairie Center Rental Fees

2022-2023

Effective: July 1, 2020

OWNED AND OPERATED BY

U of A STUTTGART
PHILLIPS COMMUNITY COLLEGE

Room	Dimensions	Area
Conference Rm	26'-3" x 20'-6"	540 sq. ft.
Meeting Rm	23'-0" x 21'-3"	490 sq. ft.
Classroom A	27'-6" x 23'-3"	640 sq. ft. OFF MARKET
Classroom B	23'-9" x 20'-9"	490 sq. ft.
Classroom C	29'-0" x 26'-6"	770 sq. ft.
Classroom D	27'-6" x 23'-0"	630 sq. ft.
Grand Hallway	365' x 21'	7,665 sq. ft.
Main Foyer	46' x 25'-9"	1,185 sq. ft.

Room	Dimensions	Area
Salon A	95'-6" x 73'-4"	7000 sq. ft.
Salon B	53'-9" x 73'-4"	4000 sq. ft.
Combined	149'-3" x 73'-4"	11000 sq. ft.

All auditorium events require security. Any meeting space that an event is serving alcohol requires two off-duty security at **\$50.00** per hour.

The security representative will be contacted upon booking an event and client is responsible for paying security **30 days prior to the event.**

Salon rentals require all event coordinators/planners to meet with GPC Staff 30 days prior to the event.

Riceland Auditorium-750 Fixed Seating

Half Day-\$500.00 Full Day-\$850.00

Riceland Auditorium-1275 (retractable)

Half Day-\$625.00 Full day-\$1100.00

*2 security required-\$25 per person/per hour

*Sound tech-\$150-\$500 (based on needs)

Classroom B, C, & D***

Half Day-\$70.00 Full Day-\$140.00

Meeting Room (w/kitchenette)***

Half day-\$80.00 Full Day-\$160.00

Conference Room (w/kitchenette)***

Half Day-\$80.00 Full day-\$160.00

Hospitality Kitchen

Half day-\$50.00 Full day-\$100.00

Catering Kitchen/Cooking Pavilion

Half Day-\$200.00 Full day-\$400.00

Grand Hall (Lobby)

Half day-\$200.00 Full day-\$400.00

Salon A (Catering kitchen/pavilion)

Half Day-\$450.00 Full day-\$900.00

Salon B & (Hospitality kitchen)

Half Day-\$400.00 Full day-\$650.00

Salon AB (catering kitchen/pavilion)

Half Day-\$850.00 Full Day-\$1500.00

***HALF DAY IS UP TO 6 HOURS**

****Full day is 8 a.m. to 12 a.m.**

*****Special rates for parties apply!!**

See Back Page for Details

(Prices subject to change) Revision 2/26/2020

AMENITIES

Pub Tables \$16.00 each

Bottled Water \$3.00 each

Maxwell House Coffee Service includes sweetener, sugar, creamer, 10 oz. Styrofoam cups and one pot of coffee

\$5.00 each pot

Color copies \$1.50 each

B & W copies \$.35 each

DECORATING TIPS-DOS & DON'TS

- ♦ Renter is responsible for all trash pick up and disposal in outside dumpsters. Special clean up fees may apply for larger events.
- ♦ HELIUM BALLOONS PROHIBITED.
- ♦ Tape, tacky/fun tack or command hooks are prohibited.
- ♦ Confetti and glitter are prohibited.
- ♦ Loose hay and hay bales are prohibited.
- ♦ Open flames, pyrotechnics (including sparklers) and fog/smoke machines prohibited.
- ♦ All decorations and event supplies must be provided by the renter. This includes tablecloths, dinnerware, serving utensils and decorations.
- ♦ Dance floors (24 x 24) are created by pulling up carpet squares in Salons. (An extra fee may apply to rental.)
- ♦ Decorations may not be suspended from ceilings, light fixtures, walls, or curtains.
- ♦ Decorations may consist of fresh flowers, decorative centerpieces and freestanding props.