

DIMENSIONS OF TABLES, CHAIRS & PLATFORMS

Rounds-72 inches use 2 1/4 inch clip
for skirting

16 Pub tables-30 inch rounds

Tall-42.25 inch

Short-30.25 inches

Black banquet chairs

35.25 inches tall

14.5 inches back of seat;

18 inches from seat to floor

Wooden brown tables in Meeting
room and Classroom C are 6 ft. x 2ft.
6 inches

White 6ft. Rectangles x 2 ft. 6 inches,
with 1.5 inches for table clips (29.5
inches top to floor)

Teacher tables in Classrooms A, B and
D are 5ft x 2 ft.

White classroom tables in A, B and D
are 5ft x 1ft. 5.5 inches wide

8 platforms-6ft. X 4ft.



GRAND PRAIRIE Center

Physical Address: 2709 Highway 165 South

Stuttgart, AR 72160

Mailing Address: 2807 Highway 165 A, Box A

Stuttgart, AR 72160

870-673-4201, Ext. 1895 or 1896

www.pccua.edu/GPC

BIRTHDAY PARTIES, BABY & BRIDAL SHOWERS

Special rates apply to birthday parties,
baby & bridal showers. Those events held
in Classrooms A, B, C, D, Meeting Room
and Conference Center are:

Up to 6 hours (Half day)-\$60.00

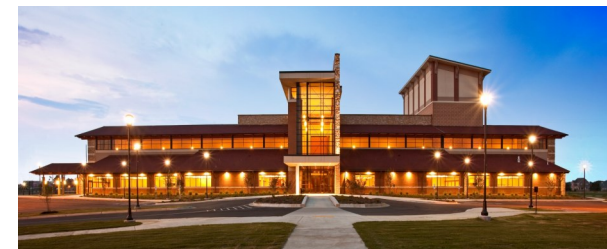
Full day-\$120.00

Clean Up Deposit—\$50.00 (Classrooms)

\$100—(Salons, Auditorium)

Table and chair set up, trash can and bags
provided, signage in lobby and for the
specific room, event on GPC marquee.

**Must clean up your event upon
completion. Additional clean up
fees may apply.**



Grand Prairie Center Rental Fees

2019

OWNED AND OPERATED BY

UofA STUTTGART
PHILLIPS COMMUNITY COLLEGE

Room	Dimensions	Area
Conference Rm	26'-3" x 20'-6"	540 sq. ft.
Meeting Rm	23'-0" x 21'-3"	490 sq. ft.
Classroom A	27'-6" x 23'-3"	640 sq. ft.
Classroom B	23'-9" x 20'-9"	490 sq. ft.
Classroom C	29'-0" x 26'-6"	770 sq. ft.
Classroom D	27'-6" x 23'-0"	630 sq. ft.
Grand Hallway	365' x 21'	7,665 sq. ft.
Main Foyer	46' x 25'-9"	1,185 sq. ft.

Room	Dimensions	Area
Salon A	95'-6" x 73'-4"	7000 sq. ft.
Salon B	53'-9" x 73'-4"	4000 sq. ft.
Combined	149'-3" x 73'-4"	11000 sq. ft.

All auditorium events require security. Any meeting space that an event is serving alcohol requires two off-duty security at \$25.00 per person per hour.

The security representative will be contacted upon booking an event and event planner is responsible for paying security **30 days prior to the event.**

Riceland Auditorium-750 Fixed Seating

Half Day-\$350.00 Full Day-\$600.00

Riceland Auditorium-1275 (retractable)

Half Day-\$4700 Full day-\$8500.00

*2 security required-\$25 per person/per hour

*Sound tech-\$250-\$500 (based on needs)

Classroom A, B, C, & D***

Half Day-\$40.00 Full Day-\$75.00

Meeting Room (w/kitchenette)***

Half day-\$50.00 Full Day-\$100.00

Conference Room (w/kitchenette)***

Half Day-\$50.00 Full day-\$100.00

Hospitality Kitchen

Half day-\$30.00 Full day-\$55.00

Catering Kitchen/Cooking Pavilion

Half Day-\$165.00 Full day-\$330.00

Grand Hall (Lobby)

Half day-\$165.00 Full day-\$330.00

Salon A (Catering kitchen/pavilion)

Half Day-\$300.00 Full day-\$550.00

Salon B (Hospitality kitchen)

Half Day-\$220.00 Full day-\$440.00

Salon AB (catering kitchen/pavilion)

Half Day-\$450.00 Full Day-\$900.00

***HALF DAY IS UP TO 6 HOURS**

****Full day is 8 a.m. to 12 a.m.**

*****Special rates for parties apply!!**

See Back Page for Details

(Prices subject to change) Revision 11/2/2018

AMENITIES

Pub Tables \$16.00 each

Bottled Water \$3.00 each

Maxwell House Coffee Service includes sweetener, sugar, creamer, 10 oz. Styrofoam cups and one pot of coffee

\$5.00 each pot

Color copies \$1.50 each

B & W copies \$.35 each

DECORATING TIPS-DOS & DON'TS

- ◆ Renter is responsible for all trash pick up and disposal in outside dumpsters. Special clean up fees may apply for larger events.
- ◆ HELIUM BALLOONS PROHIBITED.
- ◆ Tape, tacky/fun tack or command hooks are prohibited.
- ◆ Confetti and glitter are prohibited.
- ◆ Open flames, pyrotechnics(including sparklers) and fog/smoke machines prohibited.
- ◆ All decorations and event supplies must be provided by the renter. This includes tablecloths, dinnerware, serving utensils and decorations.
- ◆ Dance floors (24 x 24) are created by pulling up carpet squares in Salons. (An extra fee may apply to rental.)
- ◆ Decorations may not be suspended from ceilings, light fixtures, walls, or curtains.
- ◆ Decorations may consist of fresh flowers, decorative centerpieces and freestanding props.