

PHASE 4: OPEN CAMPUS AND OTHER COLLEGE BUILDING TO THE COMMUNITY -DATE TO BE DETERMINED

REOPENING THE CAMPUS AND COLLEGE FACILITIES TO SERVE THE NEEDS OF THE COMMUNITY

Rental Facilities Libraries Fitness Centers Pillow Thompson House Community Service Classes Events and Activities	Each building has very different uses and requirements, therefore the building or event coordinator should complete the Phase 4 Event Document for each event and keep it on file. All events/activities will follow directives from the State of Arkansas, Arkansas Department of Health and the Arkansas System Board of Trustees regarding attendance limits.
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CLEANING PROTOCOLS

1. Each building should follow PCCUA/CDC cleaning and disinfecting protocols.
2. For events with multiple classes or room usage, additional time should be scheduled so that cleaning can occur between each class or during each break.
3. All public touchpoints should be cleaned frequently between groups or on a time schedule.

HEALTH PROTOCOLS FOR ARTISTS/PERFORMERS

- The venue should advance a pre-screening request/questionnaire to all artists scheduled to travel from out of state instructing them to self-check for potential symptoms before entering Arkansas. They should also be prepared to undergo an additional health screening upon arrival and before they enter the venue by trained venue employee for any of the following new or worsening signs or symptoms of possible COVID-19 such as cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, loss of taste or smell, diarrhea, feeling feverish or having a measured temperature greater than or equal to 100.4 degrees Fahrenheit, known close contact with a person who is confirmed to have COVID-19.
- If, after the screening, they are determined to be symptomatic and/or test positive, they will be asked to leave the venue grounds and the venue must be prepared to cancel and/or reschedule the show. Ticket-holders will then need to be informed of the cancellation/change swiftly so as to prevent an unnecessary trip to the venue.
- All artists and their production teams should maintain at least 6 feet separation from other individuals not within the same household while within the venue, when possible. If such distancing is not feasible, other measures such as face covering, hand hygiene, cough etiquette, cleanliness, and sanitation should be rigorously practiced.

- The venue should recommend all performing artists and their teams wear face masks or facial coverings (over the nose and mouth). Exceptions should be made while performing on stage, or for any crew for whom wearing a face mask or covering would create other health or safety risks.
- Social distancing must be maintained while artist merchandise is sold in the venue lobby or other location that allows social distancing. All merchandise sales should be cashless, and items placed by salesperson on a table or counter for the purchaser to pick up.
- Meet & Greets or autograph lines should be discouraged.
- Where possible, the venue and artist should designate an artist stage plot that is spread out to best achieve distancing recommendations between artists and/or production crew on stage at one time.
- Artists can build additional intermissions/show breaks into their sets, to allow for staggered restroom usage, concession retrieval, etc.
- Access to the venue's dressing room and backstage areas by visitors, guests, or anyone who is not part of the working crew or the artist's production team should be reduced.

Health Protocols for Patrons

The behaviors of our patrons also play a very important role, and they should be provided with the tools, instruction and encouragement to help keep themselves and others safe while on the premises.

- All venue guests and patrons should conduct self-screening before coming to the venue for any of the following new or worsening signs or symptoms of possible COVID-19: cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, loss of taste or smell, diarrhea, feeling feverish or having a measured temperature greater than or equal to 100 degrees Fahrenheit, known close contact with a person who is confirmed to have COVID-19.
- Patrons meeting any of the above criteria should be asked to stay home or seek medical attention.
- If they do not arrive with one, the venue may provide one for a reasonable fee.
- All patrons within the venue should maintain at least 6 feet separation from other individuals not within the same household, including while waiting in line to enter and while seated or standing viewing the performance. If such distancing is not feasible, other measures such as face covering, hand hygiene, cough etiquette, cleanliness, and sanitation should be rigorously practiced.
- Prior to the venue doors opening, an entry queue can be arranged in keeping with social distancing recommendations. Patrons would then enter in an orderly, spaced fashion by assigned group, section, or in order of arrival.
- Patrons should wash or disinfect hands upon entering the venue and after any interaction with an employee, other customers, or items within the venue.
- The venue should recommend that all patrons wear face masks or facial coverings (over the nose and mouth) while inside the venue (may be removed temporarily for identification and to drink/eat).

- For seated venues, attendees are recommended to remain seated for the duration, unless traveling to and from the restroom or bar/concession/merchandise areas, there is an emergency, or a venue employee directs them otherwise.
- All patrons are recommended to purchase their tickets online, in advance. Day-of-show ticket sales should be discouraged to reduce transactional interactions.

Contractual Considerations

1. Working with UA Legal, PCCUA will develop statements added to each contract (where applicable) regarding the responsibilities of each party (venue, performer/renter, and vendors) to ensure adherence to Arkansas and CDC guidelines for health safety.
2. Working with UA Legal, PCCUA will develop statements added to each contract (where applicable) discouraging anyone other than a representative of PCCUA from moving furniture which could violate social distancing guidelines.
3. Working with UA Legal, PCCUA will develop statements regarding cancellation or rescheduling of events due to pandemic.