

# **Registration Steps for Returning Students**

## **Step 1: Financial Holds**

Check with business office to ensure that you do not have a balance (**FINANCIAL HOLD**) from previous semester. Students must pay all balances before registering for classes.

## **Step 2: Advisor**

Meet with advisor to create a new schedule for the coming semester. The advisor can also give the students access to register themselves in Self-Service.

## **Step 3: Student ID/Parking Pass**

Stop by any campus admission office to receive a new SPRING 2021 sticker for student ID. Parking Permits are still good from fall semester.

## **Step 4: Business Office**

Stop by any campus business office to set up payment arrangements. **Students must complete this step to get books for their classes.**

## **Step 5: Bookstore**

Take proof of payment arrangement to book store in order to receive books.