

Scaling Math Pathways at the Regional Level

Roles and Responsibilities for Leadership Team

Roles and Responsibilities for Institutional Leadership Team

Recently, the Dana Center asked each Arkansas public higher education institution to identify primary points of contact across campus stakeholder groups, including an institutional team lead for the expanded Strong Start to Finish Arkansas Initiative.

Alongside the institutional team lead, we ask that you identify a leadership team to represent your campus stakeholder groups. Every institution is different, and we encourage you to consider the right composition for the leadership team. Members of the leadership team must be committed to the entire two-year initiative. The table below identifies recommended leadership team members and their key responsibilities and commitments in Year 1.

Your regional coordinator will follow-up to confirm your institutional leadership team's composition and contact information. For more information about your regional coordinator, visit the Strong Start to Finish Arkansas dashboard at: <http://tinyurl.com/Arkansas-SSTF>.

Leadership Team Members	Key Responsibilities	Initiative Commitments in 2020
Administrator(s) with authority to support the work across the institution (associate provost, vice president of instruction) ¹	<ul style="list-style-type: none"> Lead the design at the institution level;¹ Identify and include all relevant stakeholders; Implement an institution-wide communication plan; and Collaborate with other institutions in the region. 	<ul style="list-style-type: none"> Attend project launch webinar Attend region-level leadership academy Communicate and engage with regional coordinator for deliverables and check-in calls Participate in regional transfer & applicability working group Attend advising workshop
Mathematics dean or departmental leadership representing gateway courses and developmental programs ¹	<ul style="list-style-type: none"> Provide information about current programs; Establish and lead the instructional team; Lead implementation of math redesign; Implement a math department communication and engagement plan; and Plan for coordination with other mathematics and student success reform initiatives. 	<ul style="list-style-type: none"> Attend project launch webinar Attend region-level leadership academy Communicate and engage with regional coordinator for deliverables and check-in calls Attend math co-requisite continuous improvement workshop Engage in virtual co-requisite learning opportunities Participate in regional transfer & applicability working group

¹ Institutional Team Lead is defined by the institution; we encourage either Administrator or Mathematics Dean/Departmental Lead.

Leadership Team Members	Key Responsibilities	Initiative Commitments in 2020
		<ul style="list-style-type: none"> • Attend advising workshop • Attend change leadership workshop • Engage in change leadership virtual meetings • Attend data-coaching workshop
Directors of Advising	<ul style="list-style-type: none"> • Provide information about current programs and services; • Consult on options for implementation; • Identify all staff and faculty who advise students; and • Implement a communication, training, and implementation plan on advising. 	<ul style="list-style-type: none"> • Attend project launch webinar • Attend region-level leadership academy • Communicate and engage with regional coordinator for deliverables and check-in calls • Attend advising workshop • Engage in statewide advisor working group • Attend change leadership workshop • Engage in change leadership virtual meetings
Student Services Leader (VP or Dean)	<ul style="list-style-type: none"> • Identify opportunities to build on existing student support services to facilitate the implementation of mathematics pathways; • Identify services that may need to be created or expanded, including advising and recruitment, academic support, success programs such as Early Alert, etc.; and • Collaborate with Information Technology department to program the registration system in support of mathematics pathways (e.g., default mathematics course for programs of study). 	<ul style="list-style-type: none"> • Attend project launch webinar • Communicate and engage with regional coordinator for deliverables and check-in calls • Attend advising workshop • Attend change leadership workshop • Engage in change leadership virtual meetings
Institutional Researchers	<ul style="list-style-type: none"> • Collect data on current programs; • Support the leadership team in using data; and 	<ul style="list-style-type: none"> • Attend project launch webinar • Attend region-level leadership academy • Attend data-coaching workshop

Leadership Team Members	Key Responsibilities	Initiative Commitments in 2020
	<ul style="list-style-type: none"> • Collect data to be used in implementation and evaluation. 	
K-12 partner(s) ²	<ul style="list-style-type: none"> • Provide information on current programs in high school; • Provide information on current collaborations with school district and institutions in the region; and • Lead redesign of agreements between school district and higher education partners. 	<ul style="list-style-type: none"> • Attend project launch webinar • Attend region-level leadership academy

² K-12 partner(s) include superintendent, high school principal, high school counselor and/or high school mathematics teacher who teaches concurrent mathematics coursework. The target K-12 stakeholder can vary based on Initiative Commitments in 2020.